

## SEACOM SKILLS UNIVERSITY

Kendradangal, Birbhum

**Proceedings of the 7th IQAC Meeting** held on 5<sup>th</sup> February, 2024, at 3:00 p.m. in the Board Room (Academic Building II).

The following members were present:

1. Prof. Dr. Prabir Mukhopadhyay (Chairperson, IQAC)
2. Prof. (Dr.) Deb Kumar Panja (Vice-Chairperson, IQAC)
3. Dr. Amit Shankar Saha (Coordinator, IQAC)
4. Prof. (Dr.) A. K. Ghosh (Pro-VC)
5. Dr. Pranabesh Ghosh (Academic Coordinator)
6. Ms. Swagata Mondal
7. Dr. Dibyendyu Pal
8. Dr. Soumya Prakash Das
9. Dr. Kumarjeet Chatterjee
10. Mr. Krishna Gopal Addya
11. Mr. Abhishek Roy
12. Dr. Md. Younus
13. Ms. Sweta Ghosh
14. Dr. Suparna Sanyal Mukherjee
15. Mr. Manoj Dey
16. Ms. Moupiya Roy
17. Ms. Disha Chatterjee
18. Mr. Rudrajit Saha
19. Mr. Arindam Chakraborty
20. Ms. Snehashis Karmakar
21. Ms. Ludmila Ghosh
22. Mr. Srijan Bairagya
23. Mr. Abid Hayat
24. Mr. Hira Das

The meeting was chaired by the Hon'ble Vice-Chancellor.

1. The minutes of the previous meeting were confirmed.
2. The Hon'ble VC gave the opening remarks regarding the salient features of the new NAAC process of binary accreditation system that has come in the news based on Radhakrishnan report. Thereafter the Hon'ble Pro-VC (Academics) asked the IQAC Coordinator to conduct the meeting.
3. The IQAC Coordinator announced that the notification has been made designating Hon'ble Pro-VC (Academics) as the Vice-Chairperson of IQAC apropos to the resolution of the previous meeting where the Hon'ble VC was accepted as the Chairperson of the IQAC.

4. The IQAC Coordinator announced that in view of the upcoming changes in the NAAC process the members have attended an orientation webinar on 31<sup>st</sup> January, 2024. Another webinar is scheduled in the evening of 5<sup>th</sup> February, 2024.
5. Mr. Somnath Mondal and Mr. Biman Das were suggested to be co-opted into the IQAC working group in place of Mr. Rudrajit Saha and Dr. Ramyajit Mandal respectively.
6. Regarding the purchase of requisitioned items for IQAC the Hon'ble Pro-VC (Academics) and the Academic Coordinator said that they will discuss the matter with the FO and space will be made to keep the material amenities in the second floor of Academic Building 1. Hon'ble Pro-VC Dr. A. K. Ghosh suggested adding in the requisition list a portable hard disk to backup the information collected by IQAC.
7. The members working on the 7 criteria of NAAC satisfactorily updated the IQAC regarding the progress of their work. Once the IQAC amenities are available then each criterion members will be asked to sit with the IQAC Coordinator and evaluate the work done of collecting information for NAAC.
8. The IQAC Coordinator informed that regarding Bibliometric data the university needs to get in touch with IRINS of Infilbnet and for that matter the Librarian will be contacted.
9. Dr. Dibyendu Pal suggested that the Chairperson be included in the Whatsapp Working Group of IQAC.
10. The IQAC Coordinator informed that regarding notifications of changes in the IQAC and Internal Preparatory Committee of NAAC the Registrar will be pursued again to do the needful.
11. The IQAC Coordinator informed that in the IQAC the names of nominees of students/ alumni/ local society/ employers/ industrialists/ stakeholders/ management are still missing. The Chairperson asked the Vice-Chairperson to look into the matter.
12. The Chairperson suggested that various Schools and Departments should make their alumni associations.

The meeting ended with thanks to the Chair.

*A. S. Saha*  
*5/2/2024*



# SEACOM SKILLS UNIVERSITY

*7/2* IQAC Meeting Attendance - 5/2/2024

Date: 5-2-2024

Sl. No.	Name	Signature
1	Hon'ble Vice-Chancellor Prof. (Dr.) Prabir Mukhopadhyay – Chairperson	<i>Prabir Mukhopadhyay</i> 05/02/24
2	Pro-VC (Academics) Prof. (Dr.) D. K. Panja – <del>Executive</del> <sup>Vice-</sup> Chairperson	<i>D. K. Panja</i> 5.2.24
3	Pro-VC Prof. (Dr.) A. K. Ghosh	<i>A. K. Ghosh</i> 5/2/24
4	Registrar Dr. Nirmalya Ghosh	—
5	Finance Officer Mr. H. B. Behera	—
6	Dean Doctoral Studies and Academic Coordinator Dr. Pranabesh Ghosh	<i>Pranabesh Ghosh</i>
7	Dr. Amit Shankar Saha – Coordinator	<i>Amit Saha</i> 5/2/24
8	Dr. Dibyendu Pal – C5	<i>Dibendu Pal</i> 5.2.24
9	Mr. Shantanu Halder – C7	—
10	Mr. Souradeep Chatterjee – C2	—
11	Mr. Arindam Chakraborty – C3	<i>Arindam Chakraborty</i> 05/02/2024
12	Ms. Sweta Ghosh – C6	<i>Sweta Ghosh</i> 05/02/24
13	Mr. Snehashis Karmakar (Co-opted) – C1	<i>Snehashis Karmakar</i> 05.02.24
14	Ms. Ludmila Ghosh (Co-opted) – C1	<i>Ludmila Ghosh</i> 05/02/24
15	Dr. Soumya Prakash Das (Co-opted) – C2	<i>SPD</i> 05.02.24
16	Mr. Manoj Dey (Co-opted) – C2	<i>Manoj Dey</i> 05.02.2024
17	Dr. Kumarjeet Chatterjee (Co-opted) – C3	<i>Kumarjeet Chatterjee</i> 05/02/24
18	Mr. Rudrajit Saha (Co-opted) – C3	<i>R. Saha</i> 05/02/24
19	Ms. Sanjukta Chakraborty (Co-opted) – C4	—
20	Mr. Krishna Gopal Addya (Co-opted) – C4	<i>Krishna Gopal Addya</i> 5/2/24

21	Dr. Suparna Sanyal Mukherjee (Co-opted) – C4	Assu-khyer 05/02/2024
22	Mr. Abhishek Roy (Co-opted) – C5	AB 05/02/2024
23	Ms. Moupiya Roy (Co-opted) – C5	M Roy 05/02/24
24	Dr. Md. Younus (Co-opted) – C6	05/02/24
25	Mr. Srijan Bairagya (Co-opted) – C6	Srijan Bairagya 5/2/24
26	Ms. Disha Chatterjee (Co-opted) – C7	D. Chatterji 05/02/2024
27	Mr. Abid Hayat (Co-opted) – C7	Abid Hayat 05/02/24
28	Swagata Mondal – C2	Swagata Mondal 05/02/24

29. Mr. Hira Das (Co-opted) – C3

H. Das 05.02.24



**IQAC Meeting Notice**

1 message

IQAC SSU &lt;iqacssu@gmail.com&gt;

Mon, Jan 29, 2024 at 11:07 AM

To: vc@seacomskillsuniversity.org, Deb Kumar Panja <dkpanja2017@gmail.com>, ashoke ghosh <ashoke\_gg@yahoo.co.in>, registrar@seacomskillsuniversity.org, fo@seackomskillsuniversity.org, deandoc@seacomskillsuniversity.org, englishssu@gmail.com, paldibyendu344@gmail.com, Shantanu Halder <shantanuhalder1992@gmail.com>, Souradeep Chatterjee <scsouradeep@gmail.com>, Arindam Chakraborty <carindam2@gmail.com>, swetaghosh929@gmail.com, myselfsnehashis748@gmail.com, seacom.economics@gmail.com, S Das <sd2863461@gmail.com>, MANOJ DEY <dey.manoj2013@gmail.com>, ckumarjeet@gmail.com, Rudrajit Saha <rudrajit777@gmail.com>, Sanjukta Chakraborty <sanjukta.guddi@gmail.com>, krishnagopaladdy@gmail.com, drsuparnaseacom@gmail.com, royabhishek49@gmail.com, Moupiya Roy <moupiyaroy12345@gmail.com>, seacomskillsuniv.physics@gmail.com, bairagyasrijan@gmail.com, Disha Chatterjee <ms.disha.chatterjee@gmail.com>, Abid Hayat <abidhayat371@gmail.com>

Respected Members,

A meeting of the members of the IQAC will be held on **Monday, 5<sup>th</sup> February, 2024, in the Board Room of Academic Building 2, from 3:00 p.m.** to take up the following agenda:

1. Review of the work done.
2. Update about amenities sought.
3. Induction of new member in place of Ramyajit Mondal.
4. Discussion on news about the abolition of the grading system in NAAC.
5. AOB

The meeting will be chaired by the Hon'ble VC.

Regards,

Dr. Amit Shankar Saha

IQAC Coordinator